

# How to talk with your landlord

DO	DON'T
✔ Put your requests in writing and keep a record of your communications.	⊘ Stay in the housing if your health is at risk. If you can, move to a smoke-free building.
✔ Be brief and clear about the problem and your proposed solutions. Be polite and business-like.	⊘ Confuse the issue by making other complaints at the same time.
✔ Find out if other neighbors would like to live in a smoke-free building. Ask your landlord to conduct a survey.	⊘ Assume you're the only one who cares about this. Find others who are concerned to help you.
✔ Let your landlord know about the business benefits of a no-smoking rule (high market demand, cheaper cleaning and maintenance, reduced liability).	⊘ Assume that your neighbors and landlord are aware of the problem.
✔ Let your landlord know why they lost you as a tenant, if you choose to move.	⊘ Make threats or accusations.

